



Republic of the Philippines  
 Region IX  
 Province of Zamboanga del Sur  
**MUNICIPALITY OF DUMALINAO**

OFFICE OF THE PROVINCIAL SECRETARY  
**RECEIVED**



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 2<sup>ND</sup> SPECIAL SESSION OF THE  
 12<sup>TH</sup> SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR,  
 HELD AT SB SESSION HALL ON NOVEMBER 29, 2024.**

**Present:**

- |                                     |                 |
|-------------------------------------|-----------------|
| <b>HON. WILFREDO L. MALONG, SR.</b> | - Vice Mayor    |
| <b>HON. RONALDO D. ENCABO</b>       | - SB Member     |
| <b>HON. ARNOLD L. FLORES</b>        | - SB Member     |
| <b>HON. FREDERICK R. BALANDRA</b>   | - SB Member     |
| <b>HON. HERMES B. CABALES</b>       | - SB Member     |
| <b>HON. RHOLLY A. LABANG</b>        | - SB Member     |
| <b>HON. MA. GEMMA C. ALBISO</b>     | - SB Member     |
| <b>HON. ROMEO G. LIGAN</b>          | - SB Member     |
| <b>HON. JELITO R. PEÑONAL</b>       | - SB Member     |
| <b>HON. JOEL L. FAMOR</b>           | - ABC President |
| <b>HON. JUSTONY G. SULATORIO</b>    | - SKF President |
| <b>HON. ROMEO D. PARILA</b>         | - IPMR          |

**Absent:**

**NONE**

**MUNICIPAL ORDINANCE NO. 2024-11-514**

**AN ORDINANCE ENACTING THE REVISED ORGANIZATIONAL  
 STRUCTURE AND STAFFING PATTERN OF THE LOCAL GOVERNMENT  
 UNIT OF DUMALINAO, ZAMBOANGA DEL SUR.**

**HON. HERMES B. CABALES**

Principal Author

**HON. RONALDO D. ENCABO and HON. JOEL L. FAMOR**

Co-Authors

**WHEREAS,** presented for consideration and appropriate action is the proposed amendment of Organizational Structure and Staffing Pattern of Ordinance No. 2023-12-496 of LGU-Dumalinao;

**WHEREAS,** Section 76 of R.A 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own staffing pattern taking into consideration its

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*(Handwritten signatures of the Sangguniang Bayan members)*





service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC);

**WHEREAS**, after careful review and exhaustive deliberation, and after finding the same to be proper and order;

**NOW THEREFORE**, on motion by **HON. HERMES B. CABALES** and severally seconded by the August body;

**BE IT ORDAINED** by the 12th Sangguniang Bayan of Dumalinao in session duly assembled that:

**SECTION I. TITLE.** This Ordinance shall be known as “Organizational Structure and Staffing Pattern of the Local Government Unit of Dumalinao, Zamboanga del Sur”.

**SECTION II. PURPOSE.** The purpose of this ordinance is to amend the current Organizational Structure and Staffing Pattern of the municipality previously approved through an Ordinance No. 2023-12-496. By introducing necessary revision and modifications, this amendment aims to enhance the efficiency, effectiveness, and functionality of the municipality’s administrative framework, ensuring it remains aligned with the evolving needs and priorities of the community.

**SECTION III. ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN.** The Organizational Structure and Staffing Pattern of the Local Government Unit of Dumalinao, Zamboanga del Sur, is hereby approved.

**A. OFFICE OF THE MUNICIPAL MAYOR.**

Item No.		Position Title	Name of Incumbent	Jan to Aug 1, 2024		September 1 to November 30, 2024				December 1-31, 2024			
2024 Jan to November	2024 Dec			Budget Year Proposed 2024 Rate/Annum implementing LBC 149A-6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6	Budget Year Proposed 2024 Rate/Annum implementing LBC 160 A6
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS
<b>ADMINISTRATIVE DIVISION</b>													
1	1	Municipal Mayor	Junafior S. Carilles	27/3	101,580.00	27/3	106,049.00	4,469.00		27/3	113,119.00	7,070.00	
2	2	Youth Development Assistant I	April Theas M. Mariano	8/1	14,808.00	8/1	15,401.00	593.00		8/1	16,427.00	1,026.00	
3	3	Security Agent I	Carino Enoc	8/1	14,808.00	8-3	15,681.00	873.00		8-3	16,726.00	1,045.00	
146	4	LED III	Yvearr Cruz							16-1	33,293.00	33,293.00	From PESO
	5	Youth Development Officer	VACANT							10-1	19,505.00	19,505.00	NEW
	6	Administrative Aide III	VACANT							3-1	12,212.00	12,212.00	NEW
4	7	Administrative Aide II	Eneid Macasasa	2/4	10,605.00	2/4	11,030.00	425.00		2/4	11,765.00	735.00	
5	8	Administrative Aide I	VACANT	1/6	10,165.00	1/6	10,571.00	406.00	Retired	1/1	10,824.00	253.00	VACANT
6	9	Administrative Aide I	Rosalinda M. Caligo	1/3	9,914.00	1/3	10,311.00	397.00		1/3	10,998.00	687.00	
7	10	Administrative Aide I	Alfredo Malalis	1/3	9,914.00	1/3	10,311.00	397.00		1/3	10,998.00	687.00	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*(Handwritten signatures and initials)*





8	11	Administrative Aide I	VACANT	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	VACANT
9	12	Administrative Aide I	Dexter Berame	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
10	13	Administrative Aide I	Rhyan Labang	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
INTERNAL AUDIT DIVISION												
11	14	HR Mgt Aide/Adm Aide IV	Dorrie Bhel A. Pacayra	4/1	11,690.00	4/1	12,157.00	467.00	4/1	12,967.00	810.00	
12	15	Internal Auditor II	Josie P. Sario	15/1	27,464.00	15/1	28,810.00	1,346.00	15/1	30,730.00	1,920.00	
MOTORPOOL DIVISION												
13	16	Mechanic III	Edmundo Dwight M. Dañid	9/4	16,310.00	9/4	17,085.00	775.00	9/4	18,224.00	1,139.00	
14	17	Administrative Aide I	Orlando Labarano	1/7	10,250.00	1/7	10,660.00	410.00	1/7	11,370.00	710.00	
15	18	Administrative Aide I	Rolando Sulzo	1/4	9,997.00	1/4	10,397.00	400.00	1/4	11,090.00	693.00	
TRAFFIC MGT DIVISION												
16	19	Driver I	Allan V. Mann	3/4	11,265.00	3/4	11,716.00	451.00	3/4	12,497.00	781.00	
17	20	Administrative Aide I	Roland Personal	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
ENVIRONMENT MGT DIVISION												
18	21	Sr. Adm. Asst. III	Orlito T. Cristoria	15-1	27,464.00	15/3	29,409.00	1,945.00	15/3	31,370.00	1,961.00	VACATED
19	22	Ecosystem Mgt Specialist I	Nikita Kay S. Demiar	11/1	20,250.00	11/1	21,384.00	1,134.00	11/1	22,810.00	1,426.00	
20	23	Administrative Aide I	Carlo Braganza	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
21	24	Administrative Aide I	Jhon Gel A. Babatuan	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
22	25	Administrative Aide III	Shendel O. Talpis	3/2	11,094.00	3/2	11,538.00	444.00	3/2	12,307.00	769.00	
23	26	Administrative Aide I	Elmar Sunagan	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
24	27	Administrative Aide I	Daniño Abrenica	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
25	28	Administrative Aide I	Rosalita Masong	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	
26	29	Administrative Aide I	VACANT	1/1	9,750.00	1/1	10,148.00	398.00	1/1	10,824.00	676.00	VACANT
				Total	415,078.00	-	433,990.00	18,912.00	-	627,472.00	83,482.00	

**B. LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICE.**

Office : LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICE (OPERATION CENTER)													
PROGRAM : GENERAL ADMINISTRATION													
PROJECT/ACTIVITY : Implement the Municipal disaster risk reduction and management programs													
Item No.				Jan to Aug 1, 2024	September 1 to November 30, 2024					December 1-31, 2024			
2024 Jan to November	Position Title	Name of Incumbent	Budget Year Proposed 2024	Budget Year Proposed 2024					Budget Year Proposed 2024				
			Rate/Month implementing LBC 149A-6	Rate/Month implementing LBC 160 A6					Rate/Month implementing LBC 160 A5				
			SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]
27	30	LDRR Mgt Officer V	Joemar E. Suganob	24/5	72,079.00	24-5	75,323.00	3,244.00		24-5	80,344.00	5,021.00	
28	31	Administrative Aide I	Rejie DT Ligan	1/2	9,832.00	1-2	10,225.00	393.00		1-2	10,906.00	681.00	
29	32	Local DRM Assistant	Amor Jeffrey M. Compra	8/3	15,078.00	8-3	15,681.00	603.00		8-3	16,726.00	1,045.00	
30	33	Administrative Aide I	VACANT	1/3	9,914.00	1-3	10,311.00	397.00		1-1	10,824.00	513.00	VACANT
31	34	Administrative Aide I	Jehezkel P. Edaña	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
32	35	Administrative Aide I	Wendell Tolentino	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
33	36	Administrative Aide I	Rey Boaquina	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
34	37	Administrative Aide I	Cedrex Plantar	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
35	38	Administrative Aide I	Allie B. Dingal	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
36	39	Administrative Aide I	Marvin T. Abella	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
37	40	Administrative Aide I	Erlinda Febria	1/1	9,750.00	1-1	10,148.00	398.00		1-1	10,824.00	676.00	
				Total	175,153.00		182,576.00	7,423.00			194,568.00	11,992.00	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



Handwritten signatures and initials of the Sangguniang Bayan members, including names like 'Jep', 'Danzel S.', and others.



**C. OFFICE OF THE SANGGUNIANG BAYAN.**

Office :		SANGGUNIANG BAYAN											
PROGRAM :		LEGISLATIVE SERVICES											
PROJECT/ACTIVITY :		Legislative Measures for LGUs Operations											
Item No.			Jan to Aug 1, 2024	September 1 to November 30, 2024						December 1-31, 2024			
2024 Jan to Nov mber	Position Title	Name of Incumbent	Budget Year Proposed 2024	Budget Year Proposed 2024						Budget Year Proposed 2024			
			Rate/Month implementing LBC 149A-6	Rate/Month implementing LBC 160 A6						Rate/Month implementing LBC 160 A6			
			SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]
<b>LEGISLATIVE MEMBERS</b>													
38	41	Mun. Vice Mayor I	Wilfredo Malong, Sr.	25/3	79,552.00	25/3	83,052.00	3,500.00		25/3	88,589.00	5,537.00	
39	42	SB Member I	Ronaldo D. Encabo	24/3	69,782.00	24/3	72,923.00	3,141.00		24/3	77,784.00	4,861.00	
40	43	SB Member I	Arnold L. Flores	24/3	69,782.00	24/3	72,923.00	3,141.00		24/3	77,784.00	4,861.00	
41	44	SB Member I	Frederick R. Balandra	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
42	45	SB Member I	Hermes B. Cabeles	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
43	46	SB Member I	Rolly Labang	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
44	47	SB Member I	Ma. Gemma T. Albiso	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
45	48	SB Member I	Romeo Ligan	24/3	69,782.00	24/3	72,923.00	3,141.00		24/3	77,784.00	4,861.00	
46	49	SB Member I	Jelito Peñonal	24/3	69,782.00	24/3	72,923.00	3,141.00		24/3	77,784.00	4,861.00	
47	50	SB Member I/LIGA President	Joel Famor	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
48	51	SB Member I/PMR	Romeo Parila	24/2	68,661.00	24/2	71,751.00	3,090.00		24/2	75,306.00	3,555.00	
49	52	SB Member I/SKF President	Justony Solatorio	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	
			<b>Total</b>		<b>832,695.00</b>		<b>870,089.00</b>	<b>37,394.00</b>			<b>926,867.00</b>	<b>56,778.00</b>	

**D. OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN.**

Office :		SANGGUNIANG BAYAN											
PROGRAM :		LEGISLATIVE SERVICES (SECRETARIAT)											
PROJECT/ACTIVITY :		Legislative Measures for LGUs Operations											
Item No.			Jan to Aug 1, 2024	September 1 to November 30, 2024						December 1-31, 2024			
2024 Jan to Nov mber	Position Title	Name of Incumbent	Budget Year Proposed 2024	Budget Year Proposed 2024						Budget Year Proposed 2024			
			Rate/Month implementing LBC 149A-6	Rate/Month implementing LBC 160 A6						Rate/Month implementing LBC 160 A6			
			SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]
<b>LEGISLATIVE STAFF</b>													
50	53	Local Leg. Staff Officer VI (SB Secretary)	DARRYLLE ANGELOU A. DAUD	24/2	68,661.00	24/1	70,599.00	1,938.00		24/1	75,306.00	4,707.00	
51	54	Administrative Aide III	Michelle B. Cajote	3/4	11,265.00	3/4	11,716.00	451.00		3/4	12,497.00	781.00	
52	55	Legal Aide	Margarito Pradel, Jr.	5/1	12,407.00	5/1	12,904.00	497.00		5/1	13,764.00	860.00	
53	56	Adm. Assistant V	VACANT	11/1	20,250.00	11/1	21,384.00	1,134.00		11/1	22,810.00	1,426.00	VACANT
54	57	Administrative Aide I	Ruel Caballero	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
			<b>Total</b>		<b>122,333.00</b>		<b>126,751.00</b>	<b>4,418.00</b>			<b>135,201.00</b>	<b>8,450.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*[Handwritten signatures and initials]*





**E. OFFICE OF THE MUNICIPAL PLANNING AND DEV'T COORDINATOR.**

Office :		MUN. PLANNING AND DEV'T COORDINATOR													
PROGRAM :		PLANNING SECTION													
PROJECT/ACTIVITY :		PREPARES CLUP, CDP and other integral activities													
Item No.			Jan to Aug 1, 2024				September 1 to November 30, 2024				December 1-31, 2024				
2024 Jan to Nov ember	2024 Dec	Position Title	Name of Incumbent	Budget Year Proposed 2024				Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Month implementing LBC 149A-6				Rate/Month implementing LBC 160 A6				Rate/Month implementing LBC 160 A5			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]		
		<b>RESEARCH, STATISTICS &amp; PLANNING STUDIES</b>													
55	58	(Mun. Gov't Dept. Head (MPDC))	Artchunny Ocarra	24/2	68,661.00	24/2	71,751.00	3,090.00		24/2	76,534.00	4,783.00			
		<b>PLANNING, PROGRAMMING &amp; EVALUATION DIVISION</b>													
56	59	Project Evaluation Officer	VACANT	15/1	27,464.00	15/1	28,810.00	1,346.00		15/1	30,730.00	1,920.00	VACANT		
57		Planning Officer I	Yee Ar Cruz-Promoted	11/1	20,250.00	11/1	21,384.00	1,134.00				21,384.00	ABOLISHED		
58	60	Planning Assistant	Rey Thalas	8/1	14,808.00	8/1	15,401.00	593.00		8/1	16,487.00	1,086.00			
		<b>Total</b>			131,183.00		137,346.00	6,163.00	-		123,751.00	(13,595.00)	-		

**F. OFFICE OF THE LOCAL CIVIL REGISTRAR.**

Office :		LOCAL CIVIL REGISTRAR													
PROGRAM :		CIVIL REGISTRATION ADMINISTRATION													
PROJECT/ACTIVITY :		Extends and implement Civil Registration Services													
Item No.			Jan to Aug 1, 2024				September 1 to November 30, 2024				December 1-31, 2024				
2024 Jan to Nov ember	2024 Dec	Position Title	Name of Incumbent	Budget Year Proposed 2024				Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Month implementing LBC 149A-6				Rate/Month implementing LBC 160 A6				Rate/Month implementing LBC 160 A5			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]		
		<b>CIVIL REGISTRATION RECORDS MANAGEMENT</b>													
59	61	(Mun. Gov't Dept. Head I (LCR))	Jocelyn G. Lopez	24/8	75,666.00	24/8	79,034.00	3,368.00		24/8	84,302.00	5,268.00			
60	62	Administrative Aide I	Zosima A. Taruc	1/4	9,997.00	1/4	10,397.00	400.00		1/4	11,090.00	693.00			
61	63	Administrative Aide II	Evilla C. Zerna	2/2	10,444.00	2/2	10,862.00	418.00		2/2	11,586.00	724.00			
		<b>Total</b>			96,107.00		100,293.00	4,186.00	-		106,978.00	6,685.00	-		

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*(Handwritten signatures and stamps)*





**G. OFFICE OF THE MUNICIPAL BUDGET.**

Office :		Municipal Budget Office											
PROGRAM :		Budget Operation											
PROJECT/ACTIVITY :		Extends and implement budget administration and services											
		Jan to Aug 1, 2024				September 1 to November 30, 2024				December 1 - 31, 2024			
Item No.	2024 Jan to November	Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A5			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
62	64	Mun. Gov't Dept. Head I (MBO)	Dinah S. Puentes	24/8	75,666.00	24/8	79,094.00	3,368.00		24/8	84,302.00	5,268.00	
63	65	Administrative Aide I	Jomhel Rey Decampo	1/3	9,915.00	1/3	10,311.00	396.00		1/3	10,998.00	687.00	
64	66	Administrative Aide II	Jenny A. Perdigon	2/1	10,365.00	2/1	10,779.00	414.00		2/1	11,498.00	719.00	
<b>TECHNICAL REVIEW DIVISION</b>													
65	67	Sr. Adm Assistant IV	Jose Felix A. Pasay	16/7	31,685.00	16/7	33,238.00	1,553.00		16/7	35,454.00	2,216.00	
66	68	Administrative Assist. II	Desiree Grace T. Binarao	8/1	14,806.00	8/1	15,401.00	595.00		8/1	16,427.00	1,026.00	
<b>BUDGET OPERATION DIVISION</b>													
69	69	Admin Officer II	VACANT							10-1	19,505.00	19,505.00	NEW
70	70	Admin Aide II	VACANT							2-1	11,498.00	11,498.00	NEW
67	71	Administrative Aide I	Corazon B. Tormis	1/2	9,832.00	1-3	10,311.00	479.00		1-3	10,998.00	687.00	
68	72	Administrative Aide I	VACANT	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	VACANT
<b>Total</b>					162,019.00		169,222.00	7,203.00			211,504.00	42,282.00	

**H. OFFICE OF THE MUNICIPAL ACCOUNTING.**

Office :		ACCOUNTING OFFICE											
PROGRAM :		ACCOUNTING RECORDS AND ADMINISTRATION											
PROJECT/ACTIVITY :		Keep and maintain accounting records of all LGU transactions.											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				September 1 to December 31, 2024			
Item No.	2024 Jan to November	Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE DIVISION</b>													
69	73	Mun. Gov't Dept. Head I (Mun. Accountant)	Elma Fe E. Ema	24/6	73,296.00	24/6	76,552.00	3,296.00		24/6	81,655.00	5,103.00	
70	74	Administrative Aide I	Virgilia G. Revejo	1/3	9,915.00	1/3	10,311.00	396.00		1/3	10,998.00	687.00	
<b>INTERNAL CONTROL UNIT</b>													
71	75	Administrative Assistant VI	Tita T. Abiso	12/3	22,303.00	12/3	23,458.00	1,155.00		12/3	25,022.00	1,564.00	
72	76	Administrative Aide I	Vacant-Marie Fernandez	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
<b>ACCOUNTING RECORDS SECTION</b>													
73	77	Accountant III	VACANT	19/1	38,518.00	19/1	40,405.00	1,887.00		19/1	43,098.00	2,693.00	VACANT
74	78	Adm. Aide IV	Theraz Verg E. Aragon	4/3	11,871.00	4/3	12,345.00	474.00		4/3	13,168.00	823.00	
75	79	Administrative Aide I	Eunice D. Aragon	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
<b>ILGU RECORDS SECTION</b>													
76		Adm. Asst. II	Rufina B. Caangay - Retired July	8/3	15,078.00								ABOLISHED
77	80	Administrative Aide I	Christina Gemina	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
81		Administrative Aide III	VACANT							3-1	12,212.00	12,212.00	NEW
<b>Total</b>					200,191.00		193,515.00	8,402.00			206,413.00	12,898.00	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA-DEL SUR

*(Handwritten signatures and initials)*





**I. OFFICE OF THE MUNICIPAL TREASURER.**

OFFICE :		TREASURER'S OFFICE											
PROGRAM :		FISCAL AND TREASURY ADMINISTRATION											
PROJECT/ACTIVITY :		Fiscal Administration and Management											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1-31, 2024			
Item No.		Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
2024 Jan to November	2024 Dec			Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
		<b>Administrative Division</b>											
78	82	Mun. Gov't Dept. Head I (Mun. Treasurer)	Gualberto U. Gemina, Jr.	24/5	72,079.00	24/5	75,323.00	3,244.00		24/5	80,344.00	5,021.00	
79	83	Administrative Aide I	Deby Jean Bunol	1/1	9,750.00	1/2	10,225.00	4,344.00		1/2	10,906.00	681.00	
		<b>Business and Licensing Division</b>											
80	84	Revenue Collection Clerk II	Jimmy L. Abalos	7/8	14,733.00	7/8	15,323.00	6,840.00		7/8	16,344.00	1,021.00	
81	85	Ticket Checker	Nomeyn A. Ferrales	3/3	11,179.00	3/4	11,716.00	5,064.00		3/4	12,497.00	781.00	
		<b>General Services Division</b>											
82	86	Administrative Officer IV	Thomas L. Manit	15/1	27,465.00	15/1	28,810.00	13,704.00		15/1	30,730.00	1,920.00	
83	87	Records Mgmt. Analyst II	Josephine O. Baul	14/8	27,256.00	14/8	28,537.00	13,704.00		14/8	30,439.00	1,902.00	
84	88	Administrative Aide I	Vacant	1/1	9,750.00	1/1	10,148.00	9,750.00		1/1	10,824.00	676.00	
85	89	Admin. Aide IV	Pamela Sheena Campey	4/1	11,690.00	4/1	12,157.00	467.00		4/1	12,967.00	810.00	
		<b>Cash Division</b>											
86	90	Adm. Officer III	Lumina Pergamino	14/3	25,901.00	14/3	27,119.00	30,528.00		14/3	28,926.00	1,807.00	
87	91	Adm. Officer III	Genevieve Famor	14/1	25,383.00	14/1	26,576.00	13,704.00		14/1	28,347.00	1,771.00	
88	92	Revenue Collection Clerk II	Matilde Cawayan	7/8	14,733.00	7/8	15,323.00	8,136.00		7/8	16,344.00	1,021.00	
144	93	Adm Aide I	Rowell Secretario							1/3	10,998.00	10,998.00	From DULWA
145	94	Adm Aide I	Nhella E. Endrina							1/3	10,998.00	10,998.00	From DULWA
			<b>Total</b>		249,919.00		261,257.00	109,485.00	-		300,664.00	28,409.00	-

**J. OFFICE OF THE MUNICIPAL ASSESSOR.**

Office :		MUNICIPAL ASSESSOR											
PROGRAM :		REAL PROPERTIES ASSESSMENT SERVICES											
PROJECT/ACTIVITY :		Keep updates real assessment records and services for real properties											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1-31, 2024			
Item No.		Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
2024 Jan to November	2024 Dec			Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6			
				SG/Step	Amount	SG/Step	Amount	Increase/Decrease	REMARKS	SG/Step	Amount	Increase/Decrease	REMARKS
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
		<b>Administrative and Assessment Records Mgt Division</b>											
89	95	Mun. Gov't Dept. Head I (Mun. Assessor)	Reneboy O. Templado	24/8	75,666.00	24/8	79,034.00	3,368.00		24/8	84,302.00	5,268.00	
		<b>Appraisal and Assessment Division</b>											
90	96	LADO I	Allan W. Baul	11/3	20,680.00	11/3	21,814.00	1,134.00		11/3	23,268.00	1,454.00	
		<b>Tax Mapping Operations Division</b>											
91	97	LADO III	Loreta D. Rosalina	15/3	28,035.00	15/3	29,409.00	1,374.00		15/3	31,370.00	1,961.00	
92	98	Tax Mapping Aide	Nigel Philip Manit	4/1	11,690.00	4-1	12,157.00	467.00		4-1	12,967.00	810.00	
93	99	Administrative Aide II	Gemma Z. Ching	1/2	9,832.00	1/2	10,225.00	393.00		1/2	10,906.00	681.00	
			<b>Total</b>		145,903.00		152,639.00	6,736.00	-		162,913.00	10,174.00	-

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



Handwritten signatures and initials of the officials, including the Mayor and other members of the Sangguniang Bayan.



**K. RURAL HEALTH UNIT.**

Office :		RURAL HEALTH UNIT											
PROGRAM :		HEALTH SERVICES AND ADMINISTRATION											
PROJECT/ACTIVITY :		Extends Health Care Services											
Item No.	2024 Jan to November	Position Title	Name of Incumbent	Jan to Aug 1, 2024		September 1 to December 31, 2024				December 1-31, 2024			
				Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A1				Rate/Annum implementing LBC 160 A5			
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE DIVISION</b>													
94	100	Rural Health Physician	Patrick Kean L. Toledo	24/4	94,562.00	24/4	98,817.00	4,255.00		24/4	98,817.00	-	
95	101	Nurse I	Cyrl Gay Butac	15-5	38,160.00	15-5	40,090.00	1,870.00		15-5	40,090.00	-	
96	102	Admin Aide I	Charivel Benares	1/1	13,000.00	1/1	13,530.00	530.00		1/1	13,530.00	-	
<b>LABORATORY UNIT</b>													
97	103	Medical Technologist II	Oscar P. Egula	15/8	39,367.00	15/8	41,296.00	1,929.00		15/8	41,296.00	-	
98	104	Admin Aide I	Nicolo Rodrigo B. Mariano	1/1	13,000.00	1/1	13,530.00	530.00		1/1	13,530.00	-	
<b>CHILD AND MATERNAL CARE SECTION</b>													
99	105	Midwife I	Dores Dajao	9/3	21,567.00	9/3	22,591.00	1,024.00		9/3	22,591.00	-	
100	106	Midwife I	Janet Sultan	9/3	21,567.00	9/3	22,591.00	1,024.00		9/3	22,591.00	-	
101	107	Midwife I	Yannira Jison	9/2	21,388.00	9/2	22,404.00	1,016.00		9/2	22,404.00	-	
102	108	Midwife I	Beverly A. Arañua	9/8	22,483.00	9/8	23,551.00	1,068.00		9/8	23,551.00	-	
103	109	Midwife I	Mary Fe Mendez	9/4	21,747.00	9/4	22,780.00	1,033.00		9/4	22,780.00	-	
104	110	Midwife I	Lodine A. Um	9/1	21,211.00	9/1	22,219.00	1,008.00		9/1	22,219.00	-	
<b>EMERGENCY TRANSPORTAL SECTION</b>													
105	111	Midwife I	VACANT	9/1	21,211.00	9/1	22,219.00	1,008.00		9/1	22,219.00	VACANT	
106	112	Driver I (Ambulance)	Fernando Alcaría	3/3	14,905.00	3/3	15,501.00	596.00		3/3	15,501.00	-	
107	113	Nurse I	James Balasabas	15/1	36,619.00	15/1	38,413.00	1,794.00		15/1	38,413.00	-	
108	114	Midwife I	Sherlyn Larubis	9/2	21,388.00	9/2	22,404.00	1,016.00		9/2	22,404.00	-	
109	115	Midwife I	VACANT	9/1	21,211.00	9/1	22,219.00	1,008.00		9/1	22,219.00	VACANT	
110	116	Sanitary Inspector	Emman Joy B. Supetran	6-1	17,553.00	6/1	18,255.00	702.00		6/1	18,255.00	-	
111	117	Admin Aide I	Rodolfo Enoc	1/1	13,000.00	1/1	13,530.00	530.00		1/1	13,530.00	-	
<b>Total</b>					473,939.00		495,880.00	21,941.00	-		495,880.00	-	

**L. OFFICE OF THE MUNICIPAL SOCIAL WORKS AND DEVELOPMENT.**

Office :		Municipal Social Works and Development											
PROGRAM :		SOCIAL WORKS AND DEVELOPMENT											
PROJECT/ACTIVITY :		Extend and implement social works services											
Item No.	2024 Jan to November	Position Title	Name of Incumbent	Jan to Aug 1, 2024		September 1 to December 31, 2024				December 1-31, 2024			
				Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A5			
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
<b>Administrative Division</b>													
112	118	Social Welfare Officer V	Elaine Mae Erma-Saripada	24/2	68,661.00	24/2	71,751.00	3,090.00		24/2	76,534.00	4,783.00	
<b>Finances Welfare Administration Division</b>													
113	119	Social Welfare Officer I	Jaseral Paralta	11/1	20,250.00	11/1	21,384.00	1,134.00		11/1	22,810.00	1,426.00	
<b>COMMUNITY, CHILDREN &amp; YOUTH WELFARE DIVISION</b>													
114	120	Social Welfare Aide I	Rhea Diana	4/1	11,690.00	4-1	12,157.00	467.00		4-1	12,967.00	810.00	
115	121	Community Devt Asst. I	Johna Calimbo	7/8	14,733.00	7/8	15,323.00	590.00		7/8	16,344.00	1,021.00	
116	122	Administrative Aide I	VACANT	1/2	9,832.00	1/1	10,148.00	316.00		1/1	10,824.00	676.00	VACANT
117	123	Disability Affairs Asst	Alex Alferaz	8-1	14,808.00	8-1	15,401.00	593.00		8-1	16,427.00	1,026.00	
118	124	ECCD Teacher (Day Care Worker I)	Flora Mae Jumvad	6/1	13,165.00	6/1	13,691.00	526.00		6/1	14,604.00	913.00	
<b>Total</b>					153,139.00		159,655.00	6,716.00	-		170,510.00	10,655.00	-

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



Handwritten signatures and initials of the Sangguniang Bayan members.



**M. OFFICE OF THE MUNICIPAL ENGINEERING.**

Office :		MUNICIPAL ENGINEERING OFFICE											
PROGRAM :		ENGINEERING SERVICES											
PROJECT/ACTIVITY :		IMPLEMENT ENGINEERING WORKS AND SERVICES											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1 -31, 2024			
Item No.	2024 Jan to Nov 2024 Dec	Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum Implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6			
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
119	125	Mun. Gov't Dept. Head I (Municipal Engineer)	Rico M. Erana	24/8	75,666.000	24/8	79,004.000	3,368.00		24/8	84,302.000	5,268.00	
<b>PROJECT PLANNING/POW PREP DIVISION</b>													
120	126	Building Inspector	Edwina S. Cagulada	11/6	21,347.000	11/6	22,481.000	1,134.00		11/6	23,979.000	1,498.00	
121	127	Engineering Assistant	Dickreer P. Adorable	8-3	15,078.000	8-3	15,681.000	603.00		8-3	16,726.000	1,045.00	
<b>CONSTRUCTION AND MAINTENANCE DIVISION</b>													
122	128	Engineer II	Jowen Lance S. Cagulada	16/1	29,754.000	16/1	31,212.00	1,458.00		16/1	33,293.00	2,081.00	
123	129	Admin Aide 1	Mark Alfred Malong	1/1	9,750.000	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
124	130	Admin Aide 1	Melover Retardo	1/1	9,750.000	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
<b>DULWA DIVISION</b>													
140	131	Watersystem Devt Off I	Carito Tampal							11/8	22,940.00	22,940.00	From DULWA
	132	Admin Aide 1	VACANT							1/1	10,148.00	10,148.00	NEW
	133	Admin Aide 1	VACANT							1/1	10,148.00	10,148.00	NEW
141	134	Admin Aide 1	Antonio Gian, Jr.							1/3	10,311.00	10,311.00	From DULWA
142	135	Admin Aide 1	Cresenciano Dio							1/3	10,311.00	10,311.00	From DULWA
143	136	Admin Aide 1	Celerino Bermudez							1/3	10,311.00	10,311.00	From DULWA
	137	Admin Aide 1	VACANT							1/1	10,148.00	10,148.00	NEW
					161,345.000		168,704.000	7,359.000			84,317.000	84,317.00	-

**N. OFFICE OF THE MUNICIPAL AGRICULTURE.**

PROGRAM :		AGRICULTURAL SERVICES											
PROJECT/ACTIVITY :		IMPLEMENT AGRICULTURAL SERVICES											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1 -31, 2024			
Item No.	2024 Jan to Nov 2024 Dec	Position Title	Name of Incumbent	Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
				Rate/Annum implementing LBC149a-6		Rate/Annum Implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6			
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
<b>AQUA/AGRICULTURE DIVISION</b>													
125	138	MGDH I (Mun. Agriculturist)	VACANT	24/1	67,559.00	24/1	70,599.00	3,040.00		24/1	75,306.00	4,707.00	VACANT
126	139	Farm Worker 1	Reynaldo Gumera	2/2	10,364.00	2/1	10,779.00	415.00		2/1	11,498.00	719.00	
127	140	Administrative Aide 1	Benjamin Balobao, Jr.	1/2	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
128	141	Agricultural Technician	VACANT	6-1	13,165.00	6-1	13,691.00	526.00		6-1	14,604.00	913.00	VACANT
129	142	Agricultural Product Insp. 1	Wilfredo Pasdon	6-3	13,368.00	6-2	13,903.00	535.00		6-2	14,717.00	814.00	
<b>COMMUNITY/COOPERATIVE SECTION</b>													
130	143	Coop Devt Specialist 1	VACANT	11/1	20,250.00	11/1	21,384.00	1,134.00		11/1	22,810.00	1,426.00	VACANT
<b>LIVESTOCK SECTION</b>													
131		Agn Technician I	VACANT	6-1	13,165.00	6-1	-	13,165.00		6-1	-	-	ABOLISHED
132		Meat Inspector	VACANT	6-1	13,165.00	6-1	-	13,165.00		6/1	-	-	ABOLISHED
144		Ecosystem Mgt Specialist	VACANT							15/1	30,730.00	30,730.00	NEW
145		Farm Worker 1	VACANT							2-1	11,498.00	11,498.00	NEW
133	146	Administrative Aide 1	Teodoro Malalis	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
<b>Total</b>					170,536.00		150,652.00	- 19,884.00			202,811.00	52,159.00	-

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



Handwritten signatures and initials of the Sangguniang Bayan members.



**O. MUNICIPAL ECONOMIC ENTERPRISE – IBT & PUBLIC MARKET.**

Office :		ECONOMIC ENTERPRISE-IBT & PUBLIC MARKET											
PROGRAM :		MARKET OPERATION											
PROJECT/ACTIVITY :		MAINTAIN AND UPLIFT ECONOMIC ACTIVITY WITHIN ITS PREMISES											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1 -31, 2024			
Item No.				Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024			
2024 Jan to November		2024 Dec		Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A5			
		Position Title		Name of Incumbent		SG/Step		Amount		Increase/Decrease		REMARKS	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE SECTION</b>													
	147	Market Supervisor I	VACANT							10-1	19,606.00	19,606.00	NEW
134	134	Market Inspector I	Louie Jade Alangcas	6/1	13,165.00	6/1	13,691.00	526.00		6/1	14,604.00	913.00	VACATED
135	135	Adm. Aide I	Analya Otilas	1/2	9,832.00	1/2	10,225.00	393.00		1/2	10,906.00	681.00	VACATED
<b>INTEGRATED BUS TERMINAL SECTION</b>													
136	136	Adm Aide I	Ma. Luisa Surano	1/6	9,750.00	1/6	10,571.00	821.00		1/6	11,276.00	706.00	
137	137	Adm. Aide I	Lisario Dutosme	1/1	9,750.00	1/1	10,148.00	398.00		1/1	10,824.00	676.00	
138	138	Watchman I	Reneboy L Duran	2/2	10,444.00	2/2	10,682.00	238.00		2/2	11,586.00	904.00	
139	139	Const. & Maint. Men	Edgar P. Angos	2/6	10,934.00	2/6	11,198.00	264.00		2/6	11,854.00	656.00	
<b>Total</b>					63,875.00	-	66,515.00	2,640.00	-	-	90,555.00	24,040.00	-

**P. ECONOMIC ENTERPRISE – DULWA.**

Office :		ECONOMIC ENTERPRISE-DULWA												
PROGRAM :		WATERWORKS OPERATION												
PROJECT/ACTIVITY :		EXTENDS AND IMPLEMENT WATERWORKS SERVICES												
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1 -31, 2024				
Item No.				Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024				
2024 Jan to November		2024 Dec		Rate/Annum implementing LBC149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6				
		Position Title		Name of Incumbent		SG/Step		Amount		Increase/Decrease		REMARKS		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[7]	[8]	[9]	[10]	
<b>DULWA ADMINISTRATIVE DIVISION</b>														
140	131	Public Utilities Reg Off I	Carito B. Tampil	11/8	21,088.00	11/8	22,940.00	1,852.000		11/8	-	(22,940.00)	To Engineering	
141	134	Administrative Aide I	Antonio Gian, Jr	1/2	9,832.00	1/2	10,225.00	393.000		1/2		(10,225.00)	To Engineering	
142	135	Administrative Aide I	Cresenciano Dio	1/3	9,915.00	1/3	10,311.00	396.000		1/3		(10,311.00)	To Engineering	
143	136	Administrative Aide I	Celario Bermudez	1/3	9,915.00	1/3	10,311.00	396.000		1/3		(10,311.00)	To Engineering	
144	93	Administrative Aide I	Rowell Secretario	1/3	9,915.00	1/3	10,311.00	396.000		1/3		(10,311.00)	To MTO	
145	94	Administrative Aide I	Whella Endrina	1/3	9,915.00	1/3	10,311.00	396.000		1/3		(10,311.00)	To MTO	
<b>Total</b>					70,580.00		74,409.00	3,829.000	-	-	-	-	74,409.00	-

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



*(Handwritten signatures and initials)*



**Q. MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE.**

Office :		MUNICIPAL PUBLIC EMPLOYMENT OFFICE (PES)											
PROGRAM :		EMPLOYMENT COORDINATION SERVICES											
PROJECT/ACTIVITY :		COORDINATE WITH PROSPECTIVE EMPLOYERS FOR EMPLOYMENT SERVICE AND PLACEMENT											
		Jan to Aug 1, 2024				September 1 to December 31, 2024				December 1-31, 2024			
Item No.		Budget Year Proposed 2024		Budget Year Proposed 2024				Budget Year Proposed 2024					
2024		Rate/Annum implementing LBC 149a-6		Rate/Annum implementing LBC 160 A6				Rate/Annum implementing LBC 160 A6					
Jan to Nov	2024	SG/Step		Amount		SG/Step		Amount		Increase/Decrease		REMARKS	
ember	Dec	[1]		[2]		[3]		[4]		[5]		[6]	
		[7]		[8]		[9]		[10]		[11]		[12]	
146	4	LEO III		Vae Ar Cruz		16-1		29,754.00		16-1		31,212.00	
		TOTAL		29,754.00		31,212.00							


**SECTION IV. SEPARABILITY CLAUSE.** If any provision of this ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, the other provisions not affected thereby shall remain in full force and effect.

**SECTION V. REPEALING CLAUSE.** All ordinances, resolutions, executive orders, and other issuances inconsistent with this ordinance are hereby repealed or modified accordingly.

**SECTION VI. EFFECTIVITY.** This Ordinance shall take effect upon review and approval.

**ENACTED** this 29<sup>th</sup> day of **NOVEMBER 2024** at Municipality of Dumalinao, Province of Zamboanga del Sur, Philippines.

**I HEREBY CERTIFY** to the correctness of the foregoing Ordinance.

  
**DARRYLLE ANGELOU A. DALID, MPA, JD**  
Secretary to the Sanggunian

Attested by:

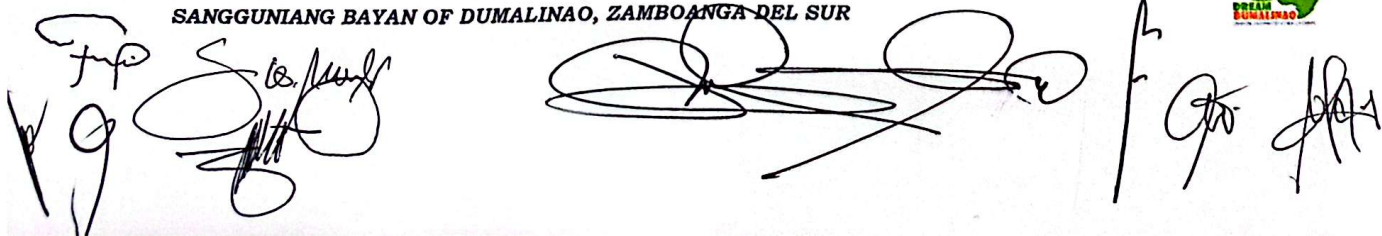
  
**WILFREDO L. MALONG, SR.**  
Vice Mayor – Presiding Officer

Approved by:

  
**JUNAFLO S. CERILLES, RMT, MAGD**  
Municipal Mayor

Date: 01-06-2025

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR







**PREVIOUS APPROVED  
ORGANIZATIONAL  
STRUCTURE AND STAFFING  
PATTERN OF THE LOCAL  
GOVERNMENT UNIT OF  
DUMALINAO**





Republic of the Philippines  
Region IX  
Province of Zamboanga del Sur  
**MUNICIPALITY OF DUMALINAO**



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 56<sup>th</sup> REGULAR SESSION OF THE 12<sup>th</sup> SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON DECEMBER 18, 2023.**

**Present:**

<b>HON. ARNOLD L. FLORES</b>	- SB Member – Acting P.O
<b>HON. RONALDO D. ENCABO</b>	- SB Member
<b>HON. FREDERICK R. BALANDRA</b>	- SB Member
<b>HON. HERMES B. CABALES</b>	- SB Member
<b>HON. MA. GEMMA C. ALBISO</b>	- SB Member
<b>HON. RHOLLY A. LABANG</b>	- SB Member
<b>HON. ROMEO G. LIGAN</b>	- SB Member
<b>HON. JELITO R. PEÑONAL</b>	- SB Member
<b>HON. JUSTONY G. SULATORIO</b>	- SKF President

**Absent:**

<b>HON. WILFREDO L. MALONG, SR.</b>	- Vice Mayor – OIC, Mayor
<b>HON. ROMEO D. PARILA</b>	- IPMR – O.B
<b>HON. JESSIE NIEL C. PAULO</b>	- ABC President – S.L

**ORDINANCE NO. 2023-12-496**

**AN ORDINANCE AMENDING THE APPROVED ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF ORDINANCE NO. 2022-12-470 OF THE LOCAL GOVERNMENT UNIT OF DUMALINAO, ZAMBOANGA DEL SUR.**

**WHEREAS**, presented for consideration and appropriate action is the proposed amendment of Organizational Structure and Staffing Pattern of Ordinance No. 2022-12-470 of LGU-Dumalinao;

**WHEREAS**, Section 76 of R.A 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC);

**WHEREAS**, after careful review and exhaustive deliberation, and after finding the same to be proper and order;

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



1



**NOW, THEREFORE,** on motion by **HON. HERMES B. CABALES** and severally seconded by the august body;

**BE IT ORDAINED** by the 12<sup>th</sup> Sangguniang Bayan of Dumalinao, Zamboanga del Sur, on its 56<sup>th</sup> Regular Session at SB Session Hall on December 18, 2023:

**SECTION I. TITLE.** This ordinance shall be known as the “*Organizational Structure and Staffing Pattern of the Local Government Unit of Dumalinao, Zamboanga del Sur*”.

**SECTION II. PURPOSE.** The purpose of this ordinance is to amend the current Organizational Structure and Staffing Pattern of the municipality previously approved through an Ordinance No. 2022-12-470. By introducing necessary revision and modifications, this amendment aims to enhance the efficiency, effectiveness, and functionality of the municipality’s administrative framework, ensuring it remains aligned with the evolving needs and priorities of the community.

**SECTION III. ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN.** The Organizational Structure and Staffing Pattern 2024 of the Local Government Unit of Dumalinao, Zamboanga del Sur, is hereby approved.

**A. OFFICE OF THE MUNICIPAL MAYOR.**

Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
[1]	[2]			SG/Step	Amount	SG/Step	Amount		
OFFICE : MAYOR'S OFFICE									
PROGRAM : GENERAL ADMINISTRATION									
PROJECT/ACTIVITY : Administer general supervision on LGU'S plans and programs									
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE DIVISION</b>									
1	1	Municipal Mayor I	Junaffor S. Cerilles	27/3	1,218,960.00	27/3	1,218,960.00	-	
	2	Computer Programmer I	Vacant-new	11/1	243,000.00			- 243,000.00	Abolished
2	3	Youth Development Assistant I	April Thess M. Marlano	8/1	177,696.00	8/1	177,696.00	-	
3	4	Security Agent I	Carlito Enoc	8/1	177,696.00	8/1	177,696.00	-	
4	6	Administrative Aide III	Ened Macasasa	2/3	126,288.00	2/4	127,260.00	972.00	
5	7	Administrative Aide I	Andresa E. Prego	1/5	120,972.00	1/6	121,980.00	1,008.00	
6	8	Administrative Aide I	Rosalinda M. Calago	1/3	118,968.00	1/3	118,968.00	-	
7	9	Administrative Aide I	Alfredo Malalis	1/2	117,984.00	1/3	118,968.00	984.00	
8	10	Administrative Aide I	Wally Jose Tolentino	1/1	117,000.00	1/1	117,000.00	-	
9	11	Administrative Aide I	Dexter Berame	1/1	117,000.00	1/1	117,000.00	-	
10	12	Administrative Aide I	Rhyan Labang	1/1	117,000.00	1/1	117,000.00	-	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





INTERNAL AUDIT DIVISION								
11	5	HR Mgt Aide/Adm Aide IV	Dorrie Bhel A. Pacayra	4/1	140,280.00	4/1	140,280.00	-
12	13	Internal Auditor II	Josie P. Sario	15/1	329,568.00	15/1	329,568.00	-
MOTORPOOL DIVISION								
13	14	Mechanic III	Edmundo Dwight M. Dalid	9/4	195,720.00	9/4	195,720.00	-
14	15	Administrative Aide I	Orlando Labareño	1/7	123,000.00	1/7	123,000.00	-
15	16	Administrative Aide I	Rolando Suizo	1/3	118,968.00	1/4	119,964.00	996.00
Traffic Management Division								
16	17	Driver I	Allan V. Mann	3/4	135,180.00	3/4	135,180.00	-
17	18	Administrative Aide I	Roland Penonal	1/1	117,000.00	1/1	117,000.00	-
Environment Mgt Section								
18	19	Sr. Adm. Asst.III	Cirilo T. Cristoria	15/1	329,568.00	15/1	329,568.00	-
19	20	Ecosystem Mgt Specialist I	Nikita Kay S. Demiar	11/1	243,000.00	11/1	243,000.00	-
20	21	Administrative Aide I	Carlo Braganza	1/1	117,000.00	1/1	117,000.00	-
21	22	Administrative Aide I	Jhon Gel A. Babatuan	1/1	117,000.00	1/1	117,000.00	-
22	23	Administrative Aide III	Grendel O. Talpis	3/2	133,128.00	3/2	133,128.00	-
23	24	Administrative Aide 1	Elmar Sunugan	1/1	117,000.00	1/1	117,000.00	-
24	25	Administrative Aide 1	Danilo Abrenica	1/1	117,000.00	1/1	117,000.00	-
25	26	Administrative Aide I	Rosalita Masong	1/1	117,000.00	1/1	117,000.00	-
26		Administrative Aide I	Vacant			1/1	117,000.00	117,000.00 New
				<b>Total</b>	<b>5,102,976.00</b>		<b>4,980,936.00</b>	<b>- 239,040.00</b>

**B. LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICE.**

OFFICE		LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICE (OPERATION CENTER)							
PROGRAM		GENERAL ADMINISTRATION							
PROJECT/ACTIVITY		Implement the Municipal disaster risk reduction and management programs							
NEW	OLD	Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
				Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
OPERATION CENTER									
	27	LDRR Mgt. Officer V	Joemar E. Suanob	24/4	851,064.00	24/5	864,948.00	13,884.00	
	28	Administrative Aide I	Rejie DT Ligan	1/2	117,984.00	1/2	117,984.00	-	
	29	Local DRRM Assistant	Amor Jejirah M. Compra	8/2	179,304.00	8/3	180,936.00	1,632.00	
	30	Administrative Aide I	Adelaida Tanggol	1/3	118,968.00	1/3	118,968.00	-	
	31	Administrative Aide I	Jehezkel P. Edaño	1/1	117,000.00	1/1	117,000.00	-	
	32	Administrative Aide I	Wendell Tolentino	1/1	117,000.00	1/1	117,000.00	-	
	33	Administrative Aide 1	Rey Boaquina	1/1	117,000.00	1/1	117,000.00	-	
	34	Administrative Aide 1	Cedrex Plantar	1/1	117,000.00	1/1	117,000.00	-	
	35	Administrative Aide 1	Alfie B. Dingal	1/1	117,000.00	1/1	117,000.00	-	
	36	Administrative Aide 1	Marvin T. Abella	1/1	117,000.00	1/1	117,000.00	-	
	37	Administrative Aide 1	Erlinda Febria	1/1	117,000.00	1/1	117,000.00	-	
				<b>Total</b>	<b>2,086,320.00</b>		<b>2,101,836.00</b>	<b>15,516.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





**C. OFFICE OF THE SANGGUNIANG BAYAN.**

OFFICE : SANGGUNIANG BAYAN									
PROGRAM : LEGISLATIVE SERVICES									
PROJECT/ACTIVITY : Legislative Measures for LGUs Operations									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
[1]	[2]			[7]	[8]	[7]	[8]		
<b>LEGISLATIVE MEMBERS</b>									
	38	Mun. Vice Mayor I	Wilfredo L. Malong	25/1	924,216.00	25/3	954,624.00	- 30,408.00	Sworned in
	39	SB Member I	Ronaldo D. Encabo	24/3	837,384.00	24/3	837,384.00	-	
	40	SB Member I	Arnold L. Flores	24/3	837,384.00	24/3	837,384.00	-	
	41	SB Member I	Frederick R. Balandra	24/1	810,708.00	24/1	810,708.00	-	
	42	SB Member I	Hermes B. Cabales	24/1	810,708.00	24/1	810,708.00	-	
	43	SB Member I	Rolly Labang	24/1	810,708.00	24/1	810,708.00	-	
	44	SB Member I	Ma. Gemma T. Albiso	24/1	810,708.00	24/1	810,708.00	-	
	45	SB Member I	Romeo Ligan	24/3	837,384.00	24/3	837,384.00	-	
	46	SB Member I	Jelito Peñonal	24/3	837,384.00	24/3	837,384.00	-	
	47	SB Member I/LJGA President	Jessie Neil C. Paulo	24/1	810,708.00	24/1	810,708.00	-	
	48	SB Member/IPMR	Romeo Parila	24/2	823,932.00	24/2	823,932.00	-	
	49	SB Member I/SKF President	Jeziel Dagupan	24/1	810,708.00	24/1	810,708.00	-	
			<b>Total</b>		<b>9,961,932.00</b>		<b>9,992,340.00</b>	<b>- 30,408.00</b>	

**D. OFFICE OF THE SECRETARY TO THE SANGGUNIAN.**

OFFICE : SANGGUNIANG BAYAN									
PROGRAM : LEGISLATIVE SERVICES									
PROJECT/ACTIVITY : Legislative Measures for LGUs Operations									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
[1]	[2]			[7]	[8]	[7]	[8]		
<b>LEGISLATIVE STAFF</b>									
	50	Local Leg. Staff Officer VI (SB Secretary)	Mayus Ryan D. Ando	24/2	823,932.00	24/2	823,932.00	-	
	51	Administrative Aide III	Michelle B. Cajote	3/3	134,148.00	3/4	135,180.00	- 1,032.00	
	52	Legal Aide	Vacant	5/1	148,884.00	5/1	148,884.00	-	
	53	Adm. Assistant V	Marlo Porle	11/1	243,000.00	11/1	243,000.00	-	
	54	Administrative Aide I	Darryll Angelou A. Dalid	1/1	117,000.00	1/1	117,000.00	-	
			<b>Total</b>		<b>1,466,964.00</b>		<b>1,467,996.00</b>	<b>- 1,032.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





**E. OFFICE OF THE MUNICIPAL PLANNING AND DEV'T COORDINATOR.**

OFFICE : MUN. PLANNING AND DEV'T COORDINATOR									
PROGRAM : PLANNING SECTION									
PROJECT/ACTIVITY : PREPARES CLUP, CDP and other Integral activities									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
		<b>RESEARCH, STATISTICS &amp; PLANNING STUDIES DIVISION</b>							
55	55	(Mun. Gov't Dept. Head (MPDC))	Artchuny Y. Ozaraga	24/2	823,932.00	24/2	823,932.00	-	
		<b>PLANNING, PROGRAMING &amp; EVALUATION DIVISION</b>							
56	56	Project Evaluation Officer	Vacant	15/1	329,568.00	15/1	329,568.00	-	
		<b>HOUSING AND ZONING ADMIN DIVISION</b>							
57	57	Planning Officer I	Vee Arr Cruz	11/1	243,000.00	11/1	243,000.00	-	
58	58	Planning Assistant	Rey lhalas	8/1	177,696.00	8/1	177,696.00	-	
			<b>Total</b>		<b>1,574,196.00</b>		<b>1,574,196.00</b>	<b>-</b>	

**F. OFFICE OF THE LOCAL CIVIL REGISTRAR.**

OFFICE : LOCAL CIVIL REGISTRAR									
PROGRAM : CIVIL REGISTRATION ADMINISTRATION									
PROJECT/ACTIVITY : Extends and implement Civil Registration Services									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
		<b>CIVIL REGISTRATION RECORDS MANAGEMENT</b>							
59	59	(Mun. Gov't Dept. Head I (LCR))	Jocelyn G. Lopez	24/8	907,992.00	24/8	907,992.00	-	
60	60	Administrative Aide I	Zosima A. Taruc	1/3	118,968.00	1/4	119,964.00	996.00	
61	61	Administrative Aide II	Evilla C. Zerna	2/2	125,328.00	2/2	125,328.00	-	
			<b>Total</b>		<b>1,152,288.00</b>		<b>1,153,284.00</b>	<b>996.00</b>	

SANGGUNIAN BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





### G. OFFICE OF THE MUNICIPAL BUDGET.

OFFICE		MUNICIPAL BUDGET OFFICE								
PROGRAM		BUDGET OPERATION								
PROJECT/ACTIVITY		EXTENDS AND IMPLEMENT BUDGET ADMINISTRATION AND SERVICES								
NEW	OLD	Item No.	Position Title	Name of Incumbent	Budget Year Proposed 2023		Budget Year Proposed 2024		Increase/Decrease	REMARKS
					Rate/Annum Implementing LBC 149		Rate/Annum Implementing LBC 149			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
<b>ADMINISTRATIVE DIVISION</b>										
	62	62	Mun. Gov't Dept. Head I (MBO)	Dinah S. Fuentes	24/8	907,992.00	24/8	907,992.00	-	
	63	63	Administrative Aide 1	Jomhel Rey Deocampo	1/3	118,968.00	1/3	118,968.00	-	
	64	64	Administrative Aide II	Jeanie A. Perdiguez	2/1	124,368.00	2/1	124,368.00	-	
<b>TECHNICAL REVIEW DIVISION</b>										
	65	65	Sr. Adm Assistant IV	Jose Felix A. Pasay	16/7	380,220.00	16/7	380,220.00	-	
	66	66	Administrative Assist. II	Desiree Grace T. Binarao	8/1	177,696.00	8/1	177,696.00	-	
<b>BUDGET OPERATION DIVISION</b>										
	67	67	Admin. Aide IV	Pamela Sheena Caangay	4/1	140,280.00			- 140,280.00	Transferred to MTO
	67	68	Administrative Aide 1	Corazon B. Tormis	1/2	117,984.00	1/3	118,968.00	- 984.00	
	68		Administrative Aide 1	Vacant			1/1	117,000.00	117,000.00	New creation
<b>Total</b>						<b>1,967,508.00</b>		<b>1,945,212.00</b>	<b>- 24,264.00</b>	

### H. OFFICE OF THE MUNICIPAL ACCOUNTING.

OFFICE		ACCOUNTING OFFICE								
PROGRAM		ACCOUNTING RECORDS AND ADMINISTRATION								
PROJECT/ACTIVITY		Keep and maintain accounting records of all LGU transactions.								
NEW	OLD	Item No.	Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
					Rate/Annum Implementing LBC149		Rate/Annum Implementing LBC149			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
<b>ADMINISTRATIVE DIVISION</b>										
	69	69	Mun. Gov't Dept. Head I (Mun. Accountant)	Elma Fe E. Ema	24/6	879,072.00	24/6	879,072.00	-	
	70	70	Administrative Aide 1	Virgilia G. Revelo	1/3	118,968.00	1/3	118,968.00	-	
<b>INTERNAL CONTROL UNIT</b>										
	74	74	Accountant II	Vacant	16/8	384,252.00			- 384,252.00	Abolished
	71	73	Administrative Assistant VI	Tita T. Albiso	12/3	279,636.00	12/3	279,636.00	-	
	72		Administrative Aide 1	Vacant			1/1	117,000.00	117,000.00	New
<b>ACCOUNTING RECORDS SECTION</b>										
	73	71	Accountant III	Vacant	19/1	462,216.00	19/1	462,216.00	-	
	74	72	Adm. Aide IV	Therez Verg E. Aragon	4/3	142,440.00	4/3	142,440.00	-	
	75		Administrative Aide 1	Vacant			1/1	117,000.00	117,000.00	New
<b>BLGU RECORDS SECTION</b>										
	76	75	Adm. Assistant II	Rufina B. Caangay	8/3	180,936.00	8/3	180,936.00	-	
	77	76	Administrative Aide 1	Christina Gemina	1/1	117,000.00	1/1	117,000.00	-	
<b>Total</b>						<b>2,564,520.00</b>		<b>2,414,268.00</b>	<b>- 150,252.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





### I. OFFICE OF THE MUNICIPAL TREASURER.

OFFICE : TREASURER'S OFFICE PROGRAM : FISCAL AND TREASURY ADMINISTRATION PROJECT/ACTIVITY : Fiscal Administration and Management									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum Implementing LBC149		Rate/Annum Implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>Administrative Division</b>									
	78	Mun. Gov't Dept. Head I (Mun. Treasurer)	Gualberto U. Gemina, Jr.	24/5	864,948.00	24/5	864,948.00	-	
	79	Administrative Aide I	Deby Jean Bunol	1/1	117,000.00	1/1	117,000.00	-	
<b>Business and Licensing Division</b>									
	80	Revenue Collection Clerk II	Jimmy L. Abalos	7/8	176,796.00	7/8	176,796.00	-	
	81	Ticket Checker	Nomelyn A. Farrales	3/3	134,148.00	3/3	134,148.00	-	
<b>General Services Division</b>									
	82	Administrative Officer IV	Tomas L. Manit	15/1	329,580.00	15/1	329,580.00	-	
	83	Records Mgmt. Analyst II	Josephine O. Baul	14/8	327,072.00	14/8	327,072.00	-	
	83	Ticket Checker	Vacant	3/3	134,148.00			- 134,148.00	Abolished
	84	Administrative Aide I	Vacant			1/1	117,000.00	117,000.00	New
	85	Administrative Aide IV	Pamela Sheena Caangay			4/1	140,280.00	140,280.00	Transferred from MBO
<b>Cash Division</b>									
	86	Admi. Officer III	Lungina Pergamino	14/3	310,812.00	14/3	310,812.00	-	
	87	Adm. Officer III	Genoveva Famor	14/1	304,596.00	14/1	304,596.00	-	
	88	Revenue Collection Clerk II	Matilde Cawayan	7/8	176,796.00	7/8	176,796.00	-	
<b>Total</b>						<b>2,875,896.00</b>	<b>2,999,028.00</b>	<b>123,132.00</b>	

### J. OFFICE OF THE MUNICIPAL ASSESSOR.

OFFICE : MUNICIPAL ASSESSOR PROGRAM : REAL PROPERTIES ASSESSMENT SERVICES PROJECT/ACTIVITY : KEEP UPDATES REAL ASSESSMENT RECORDS AND SERVICES FOR REAL PROPERTIES									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
NEW	OLD			Rate/Annum Implementing LBC149		Rate/Annum Implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>Administrative and Assessment Records Mgt Division</b>									
	89	Mun. Gov't Dept. Head I (Mun. Assessor)	Reneboy O. Templado	24/8	907,992.00	24/8	907,992.00	-	
<b>Appraisal and Assessment Division</b>									
	90	LAOO I	Allan W. Baul	11/3	248,160.00	11/3	248,160.00	-	
<b>Tax Mapping Operations Division</b>									
	91	LAOO III	Loreta D. Rosalina	15/3	336,420.00	15/3	336,420.00	-	
	92	Tax Mapping Aide	Vacant			4/1	140,280.00	140,280.00	New
	93	Administrative Aide II	Gemma Z. Ching	1/2	117,984.00	1/2	117,984.00	-	
<b>Total</b>						<b>1,610,556.00</b>	<b>1,750,836.00</b>	<b>140,280.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



Handwritten signatures of officials, including the Mayor and members of the Sangguniang Bayan.



**K. RURAL HEALTH UNIT.**

OFFICE : RURAL HEALTH UNIT PROGRAM : HEALTH SERVICES AND ADMINISTRATION PROJECT/ACTIVITY : EXTENDS HEALTH CARE SERVICES									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/ Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE DIVISION</b>									
94	91	Rural Health Physician	Patrick Kean L. Toledo	24/4	1,134,744.00	24/4	1,134,744.00	-	
95	92	Nurse I	Cyril Gay Butac	15//4	453,216.00	15/5	457,920.00	4,704.00	
96	93	Admin Aide 1	Charivel Benares	1/1	156,000.00	1/1	156,000.00	-	
<b>LABORATORY UNIT</b>									
97	94	Medical Technologist II	Oscar P. Eguia	15/8	472,404.00	15/8	472,404.00	-	
98	95	Admin Aide 1	Nicolo Rodrigo B. Mariano	1/1	156,000.00	1/1	156,000.00	-	
<b>CHILD AND MATERNAL CARE SECTION</b>									
99	96	Midwife I	Dores Dajao	9/3	258,804.00	9/3	258,804.00	-	
100	97	Midwife I	Janet Sultan	9/3	258,804.00	9/3	258,804.00	-	
101	98	Midwife I	Vanniza Jison	9/2	256,656.00	9/2	256,656.00	-	
102	99	Midwife I	Beverly A. Arañua	9/8	269,796.00	9/8	269,796.00	-	
103	100	Midwife I	Mary Fe Mendez	9/4	260,964.00	9/4	260,964.00	-	
104	101	Midwife I	Lodine A. Lim	9/1	254,532.00	9/1	254,532.00	-	
<b>EMERGENCY TRANSPORTAL SECTION</b>									
105	102	Midwife I	Vacant	9/1	254,532.00	9/1	254,532.00	-	
106	103	Driver I (Ambulance)	Fernando Alcaria	3/3	178,860.00	3/4	180,240.00	1,380.00	
<b>INFECTIOUS DISEASE SURVEILANCE AND SANITATION UNIT</b>									
107	104	Nurse I	James Balasabas	15/1	439,428.00	15/1	439,428.00	-	
108	105	Midwife I	Sherlyn Larubis	9/2	256,656.00	9/2	256,656.00	-	
109	106	Midwife I	Vacant	9/1	254,532.00	9/1	254,532.00	-	
110	107	Sanitary Inspector	Emman Joy B. Supetran	6/1	210,636.00	6/1	210,636.00	-	
111	108	Admin Aide 1	Rodulfo Enoc	1/1	156,000.00	1/1	156,000.00	-	
<b>Total</b>					<b>5,682,564.00</b>		<b>5,688,648.00</b>	<b>6,084.00</b>	

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



**L. OFFICE OF THE MUNICIPAL SOCIAL WORKS AND DEVELOPMENT.**

OFFICE : Municipal Social Works and Development PROGRAM : SOCIAL WORKS AND DEVELOPMENT PROJECT/ACTIVITY : Extend and implement social works services										
NEW	OLD	Item No.	Position Title	Name of Incumbent	Budget Year Proposed 2023		Budget Year Proposed 2024		Increase/Decrease	REMARKS
					Rate/Annum implementing LBC 149		Rate/Annum implementing LBC 149			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
<b>Administrative Division</b>										
		112	109 Social Welfare Officer V	Elaine Mae Ema-Saripada	24/2	823,932.00	24/2	823,932.00	-	
<b>Crisis Welfare Administration Division</b>										
		113	110 Social Welfare Officer 1	Jaserel Peralta	11/1	243,000.00	11/1	243,000.00	-	
			111 Social Welfare Officer III	Vacant	18/1	420,528.00	18/1		- 420,528.00	Abolished
<b>COMMUNITY, CHILDREN &amp; YOUTH WELFARE DIVISION</b>										
		114	112 Youth Development Assistant 1	Vacant	5/1	148,884.00			- 148,884.00	Abolished
			Social Welfare Aide	Vacant			4/1	140,280.00	140,280.00	New
		115	113 Community Devt Asst. I	Alex Alferex	7/8	176,796.00	7/8	176,796.00	-	
		116	114 Administrative Aide I	Flora Mae Jumud	1/2	117,984.00	1/2	117,984.00	-	
		117	Disability Affairs Assistant	Vacant			8/1	177,696.00	177,696.00	New
		118	115 ECCD Teacher change to Day Care Worker I	Vacant	6/1	157,980.00	6/1	157,980.00		
<b>Total</b>						<b>2,089,104.00</b>		<b>1,837,668.00</b>	<b>- 251,436.00</b>	

**M. OFFICE OF THE MUNICIPAL ENGINEER.**

OFFICE : MUNICIPAL ENGINEERING OFFICE PROGRAM : ENGINEERING SERVICES PROJECT/ACTIVITY : IMPLEMENT ENGINEERING WORKS AND SERVICES										
NEW	OLD	Item No.	Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS
					Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
<b>ADMINISTRATIVE DIVISION</b>										
		119	116 Mun. Gov't Dept. Head I (Municipal Engineer)	Rico M. Erana	24/8	907,992.000	24/8	907,992.000	-	
<b>PROJECT PLANNING/POW PREP DIVISION</b>										
		120	117 Building Inspector	Edwina S. Cagulada	11/6	256,164.000	11/6	256,164.000	-	
		121	118 Engineering Assistant	Dickeer P. Adorable	8/2	179,304.000	8/3	180,936.000	1,632.00	
<b>CONSTRUCTION AND MAINTENANCE DIVISION</b>										
		122	119 Administrative Aide I	Ma. Luisa S. Bragansa	1/6	121,980.000			- 121,980.00	Transferred to Market
			120 Engineer II	Jowen Lance S. Cagulada	16/1	357,048.000	16/1	357,048.000	-	
		123	121 Admin Aide 1	Mark Alfred Malong	1/1	117,000.000	1/1	117,000.000	-	
		124	122 Admin Aide 1	Melover Retardo	1/1	117,000.000	1/1	117,000.000	-	
<b>Total</b>						<b>2,056,488.000</b>		<b>1,936,140.000</b>	<b>(120,348.000)</b>	

SANGGUNIAN BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





**N. OFFICE OF THE MUNICIPAL AGRICULTURE.**

OFFICE : MUNICIPAL AGRICULTURE PROGRAM : AGRICULTURAL SERVICES PROJECT/ACTIVITY : IMPLEMENT AGRICULTURAL SERVICES									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/ Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>AQUA/AGRICULTURE DIVISION</b>									
	125	MGDH I (Mun. Agriculturist)	Vacant	24/1	810,708.00	24/1	810,708.00	-	
	126	Farm Worker 1	Reynaldo Gumera	2/1	124,368.00	2/2	125,328.00	960.00	
	127	Administrative Aide 1	Benjamin Balobao, Jr.	1/1	117,000.00	1/2	117,984.00	984.00	
	128	Agricultural Technician	Vacant	6-1	157,980.00	6-1	157,980.00	-	
	129	Agricultural Product Insp. 1	Wilfredo Pasion	6/3	160,416.00	6/3	160,416.00	-	
<b>COMMUNITY/COOPERATIVE SECTION</b>									
	130	Coop Devt Specialist 1	Vacant-new	11/1	243,000.00	11/1	243,000.00	-	
<b>LIVESTOCK SECTION</b>									
	129	Slaughterhouse Master I	Vacant	10/1	208,584.00			- 208,584.00	Abolished
	131	Agricultural Technician	Vacant			6-1	157,980.00	157,980.00	New
	132	Meat Inspector 1	Vacant			6-1	157,980.00	157,980.00	New
	133	Administrative Aide 1	Teodoro Malalis	1/1	117,000.00	1/1	117,000.00	-	
<b>Total</b>					<b>1,939,056.00</b>		<b>2,048,376.00</b>	<b>109,320.00</b>	

**O. ECONOMIC ENTERPRISE-IBT AND PUBLIC MARKET OFFICE.**

OFFICE : ECONOMIC ENTERPRISE-IBT & PUBLIC MARKET PROGRAM : MARKET OPERATION PROJECT/ACTIVITY : MAINTAIN AND UPLIFT ECONOMIC ACTIVITY WITHIN ITS PREMISES									
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/ Decrease	REMARKS
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149			
				SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]
<b>ADMINISTRATIVE SECTION</b>									
	134	Market Inspector I	Louie Jade Alangcas	6/1	157,980.00	6/1	157,980.00	-	
	135	Adm. Aide I	Analya Ofilas	1/2	117,984.00	1/2	117,984.00	-	
<b>INTEGRATED BUS TERMINAL SECTION</b>									
	136	Administrative Aide I	Ma. Luisa S. Bragansa			1/6	121,980.00	121,980.00	Transferred from Eng'g (MEO)
	137	Adm. Aide I	Llserio Dutosme	1/2	117,984.00	1/2	117,984.00	-	
	138	Watchman I	Reneboy L. Duran	2/2	125,328.00	2/2	125,328.00	-	
	139	Const. & Maint. Man	Edgar P. Angos	2/7	130,212.00	2/7	130,212.00	-	
<b>Total</b>					<b>649,488.00</b>		<b>771,468.00</b>	<b>121,980.00</b>	



SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

**P. ECONOMIC ENTERPRISE DUMALINAO LOCAL WATER SYSTEM (DULWA).**

OFFICE : ECONOMIC ENTERPRISE DUMALINAO LOCAL WATER SYSTEM (DULWA) PROGRAM : WATER WORKS OPERATION PROJECT/ACTIVITY : EXTENDS AND IMPLEMENT WATER WORKS SERVICES										
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS	
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149				
				SG/Step	Amount	SG/Step	Amount			
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
<b>DULWA ADMINISTRATIVE DIVISION</b>										
	140	136	Public Utilities Reg Off I	Carlito B. Tampil	11/8	253,056.00	11/8	261,672.00	8,616.00	
	141	137	Administrative Aide I	Antonio Gian Jr.	1/2	117,984.00	1/2	117,984.00	-	
	142	138	Administrative Aide I	Crisenciano Dio	1/3	118,968.00	1/3	118,968.00	-	
	143	139	Administrative Aide I	Celerino Bermudez	1/3	118,968.00	1/3	118,968.00	-	
	144	140	Administrative Aide I	Rowell Secretario	1/3	118,968.00	1/3	118,968.00	-	
	145	141	Administrative Aide I	Nhelfa Endrina	1/3	118,968.00	1/3	118,968.00	-	
			<b>Total</b>			<b>846,912.00</b>		<b>855,528.00</b>	<b>8,616.00</b>	

**Q. PUBLIC EMPLOYMENT SERVICE OFFICE.**

Office : MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE PROGRAM : EMPLOYMENT SERVICES AND COORDINATION PROJECT/ACTIVITY : COORDINATE WITH PROSPECTIVE EMPLOYERS FOR EMPLOYMENT SERVICE AND PLACEMENT										
Item No.		Position Title	Name of Incumbent	Budget Year 2023		Budget Year 2024		Increase/Decrease	REMARKS	
NEW	OLD			Rate/Annum implementing LBC149		Rate/Annum implementing LBC149				
				SG/Step	Amount	SG/Step	Amount			
[1]	[2]	[3]	[4]	[7]	[8]	[7]	[8]	[9]	[10]	
	146	142	Labor and Employment Officer III	Vacant	16/1	238,032.00	16/1	357,048.00	119,016.00	Created in May 2022
			<b>Total</b>			<b>238,032.00</b>		<b>357,048.00</b>	<b>119,016.00</b>	

**SECTION IV. SEPARABILITY CLAUSE.** If for any reason or provision of this Ordinance is declared unconstitutional or invalid, other sections or provisions hereof which are not affected shall continue to be in full force and effect.

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR





**SECTION V. REPEALING CLAUSE** – All orders, rules, regulations, ordinances and laws of local effect inconsistent herewith are modified or repealed accordingly.

**SECTION VI. EFFECTIVITY.** This ordinance shall take effect upon review and approval.


**ENACTED** this **18<sup>TH</sup>** day of **DECEMBER 2023** at Dumalinao, Zamboanga del Sur.

**I HEREBY CERTIFY** to the correctness of the foregoing Ordinance.

  
**ATTY. MAYUS RYAN D. ANDO**  
SB Secretary

Attested by:  
  
**ARNOLD L. FLORES**  
SB Member – Acting Presiding Officer

Approved by:  
  
**JUNAFIOR S. CERILLES, RMT, MAGD**  
Municipal Mayor



SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

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